

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number _____

Meeting Type: Regular

Meeting Date: 12/6/2012

Action Requested By:
Engineering

Agenda Item Type
Resolution

Subject Matter:

Advertise Position of Civil Engineer II

Exact Wording for the Agenda:

Approval to advertise and fill position of Civil Engineer II, Pay Grade 18, and to fill position at steps higher than minimum within the pay grade if necessary.

Note: If amendment, please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

Action to fill position as authorized by Budget Ordinance must be approved by City Council per Section 9(e), Ordinance 95-659. Permission is requested to advertise the position to candidates outside the City and to fill position at steps higher than minimum within the pay grade if necessary.

Associated Cost:

Budgeted Item: Select...

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head: Kathy Martin

Date: